

**Spot Vacancy Report**

Name of the College	Location of the Spot Admission	Name of the Programme	Intake (Including EWS) (A)	Unfilled (B)	Convonor Admitted (C)	SPOT Admitted (D)	Reported (Joined) (E)	Not Reported (F)	Allotted (G=C+D+F)	Vacant (Other than EWS) (H)	EWS Vacancy (I)
Vikrama Simhapuri University College, Nellore	Principal, Vikrama Simhapuri University College, Nellore	MBA-MBA - MASTERS IN BUSINESS ADMINISTRATION	55	2	35	0	35	18	53	20	0
		MCA-MCA - MASTERS IN COMPUTER APPLICATIONS	55	0	45	0	45	10	55	9	1
		MCA-MCA - MASTERS IN COMPUTER APPLICATIONS (Payment)	6	0	3	0	3	3	6	3	0
		MLS-MLS - Logistics and supply chain management	33	22	5	0	5	6	11	28	0
		MTM-MTM - TOURISM MANAGEMENT	33	27	5	0	5	1	6	28	0
		<b>Total</b>	<b>182</b>	<b>51</b>	<b>93</b>	<b>0</b>	<b>93</b>	<b>38</b>	<b>131</b>	<b>88</b>	<b>1</b>
Vikrama Simhapuri University College, Kavali	Principal, Vikrama Simhapuri University College, Kavali	MCA-MCA - MASTERS IN COMPUTER APPLICATIONS(SF)	66						53	13	
		MBA-MBA - MASTERS IN BUSINESS ADMINISTRATION (SF)	66						17	49	
		<b>Total</b>	<b>132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70</b>	<b>62</b>	

**A.P. STATE COUNCIL OF HIGHER EDUCATION: MANGALAGIRI**  
**AP.ICET-2022 SPOT ADMISSIONS**

From

Chairman & Competent Authority,  
A.P.State Council of Higher Education,  
AP.

To

The Principals,  
All Engineering/Stand alone  
MBA-MCA Colleges in  
AP.

Letter No. APICET-2022/SPOT ADMNS/CAT-A/01, Dated: 28-11-2022

Sir,

SUB: APICET-2022-MBA/MCA-Admissions-Communication of guidelines to fill the leftover vacancies during Institutional Spot Admissions –Reg.

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The **Principals of all the self finance private Engineering/Standalone MBA/MCA colleges** in AP state are informed that APICET-2022 Admissions are completed 19-11-2022 and the students were instructed to report at colleges.

**All the self finance private Engineering/Standalone MBA/MCA colleges** are requested to fill up the left over and dropout vacancies by conducting Spot Admissions on or before 08-12-2022

Principals are requested to comply with the following sequence of operations:

1. Verify all original certificates of the candidates and collect the photocopies of certificates and the tuition fee admissible shall be collect.
2. Update the joining details by logging into <https://cets.apsche.ap.gov.in> with the user id already being used for updating joining details.
3. Derived spot vacancy, the unfilled and not joined / dropout vacant seats will now become vacancies for spot admissions if you are update the admissions status in icet portal before the cut-off date.
4. Conduct internal sliding to eligible candidates/branches. For this uncheck the check box against the candidate whom you are going to internally slide him/her to newer branch. Click on internal sliding, enter the hall ticket number and perform internal sliding.
5. Candidate's who are not in current list of allotments shall not be continued and they shall be directed to report at the new institution/ course into which they were re-allotted during second phase of allotments based on their option.

6. If any candidate now wishes to cancel his allotment, they shall be permitted to do so and his name shall be unchecked from the list of candidates joined before deriving spot admissions.

Please comply the following scrupulously:

1. Issue a Notification in a Daily News paper indicating the date of Spot Admissions.
2. Candidates who have not taken admission so far are only eligible. Candidates shall not be allowed for spot admission without original certificates.
3. The vacancies are to be filled first with those qualified in APICET-2022 possessing 50% for OC and 45% and above for BC/SC/ST aggregate marks in 3-years degree examination. Eligibility for admission into MBA, MCA programmes are as given under:

<b>QUALIFICATION</b>	<b>ELIGIBLE COURSE TYPES</b>
BCA, BSC or Degree with computers or IT	MBA, MCA,
Degree with maths(at inter or degree level)	MBA, MCA
degree without maths (at inter or degree level)	MBA

4. If the vacancies are still left, Candidates who have passed the qualifying Examination with 50% and above for OC, 45% and above for BC/SC/ST in degree examination are to be considered.
5. The degree shall be of 3-years duration from a recognized university as listed in UGC.
6. Candidates possessing the qualifying examination certificate from an AICTE/UGC approved institution shall alone be considered for admission.
7. Certificates to be Verified:
  - Qualifying examination consolidated marks memo and provisional pass certificate
  - SSC marks memo or equivalent
  - Intermediate marks memos
  - Study Certificate.
  - Residence Certificate.
  - Caste Certificate
  - Ews certificate
8. Upload the original marks memos of all above certificates for Verification and for ratification of spot admissions made.
9. The Vacancy seats may be filled as per the merit order as shown in below given table 1. First preference shall be given to APICET-2022 qualified and then remaining seats for those with requisite percentage of marks in aggregate.

Table-1:

If seat is vacant in	Converted into	Converted into	Converted into	Converted into	Converted into	Converted into
OC General						Un reserved/ Open Category
OC Women	OC General					
BC-A General	BC-B General	BC-C General	BC-D General	BC-E General		
BC-B General	BC-C General	BC-D General	BC-E General	BC-A General		
BC-C General	BC-D General	BC-E General	BC-A General	BC-B General		
BC-D General	BC-E General	BC-A General	BC-B General	BC-C General		
BC-E General	BC-A General	BC-B General	BC-C General	BC-D General		
BC-A Women	BC-A General	BC-B General	BC-C General	BC-D General	BC-E General	
BC-B Women	BC-B General	BC-C General	BC-D General	BC-E General	BC-A General	
BC-C Women	BC-C General	BC-D General	BC-E General	BC-A General	BC-B General	
BC-D Women	BC-D General	BC-E General	BC-A General	BC-B General	BC-C General	
BC-E Women	BC-E General	BC-A General	BC-B General	BC-C General	BC-D General	
ST General	SC General					
ST Women	ST General	SC General				
SC General	ST General					
SC Women	SC General	ST General				
EWS Women	EWS General	<b>No Conversion</b>				

10. Uploading spot admissions in the web portal <https://cets.apsche.ap.gov.in> shall be done on or before XX-XX-2022.
11. Entering details of candidates admitted under spot admissions in the web portal, take print out of the same and upload the original marks memos or provisional certificates issued by the respective affiliated universities for ratification.
  - SSC or 10<sup>TH</sup> class equivalent certificates
  - Qualifying examination (DEGREE) consolidated marks memo
  - Intermediate Marks Memo
  - study certificates
  - Caste certificate in respect of SC/ST/BC
  - Transfer Certificate
  - Ews certificate
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12. **Please Note that the Students admitted through Spot Admissions (i.e.) leftover seats of the Convener quota in the Institutional Spot Admissions are not eligible for Tuition Fee Reimbursement Vide G.O.Ms.No. 66, SW- Edn., Department Dated: 08.09.2010.**
13. Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact 9100998069(OR) [specialofficerapsche@gmail.com](mailto:specialofficerapsche@gmail.com)

TABLE-2

ACTIVITY	DATE
LAST DATE FOR UPDATE OF JOINING DETAILS OF CANDIDATES ALLOTTED BY CONVENER, ICET-2022	30-11-2022
DERIVING SPOT VACANCIES	01-12-2022
CONDUCT OF SPOT ADMISSIONS	05-12-2022
LAST DATE FOR UPLOADING OF SPOT ADMISSIONS IN WEB PORTAL WITHOUT LATE FEE	08-12-2022
LAST DATE FOR PAYMENT OF PROCESSING FEE THROUGH PAYMENT GATEWAY WITHOUT LATE FEE	08-12-2022
LAST DATE FOR UPLOADING OF SPOT ADMISSIONS IN WEB PORTAL WITH LATE FEE OF Rs.2000/- PER DAY	12-12-2022
LAST DATE FOR PAYMENT OF PROCESSING FEE THROUGH PAYMENT GATEWAY WITH LATE FEE OF Rs.2000 PER DAY	12-12-2022

Principals are requested to collect from each candidate admitted through Spot admissions the following processing fee.

TABLE-3

Status of candidate	All categories
Qualified in APICET-2022	Rs.1200/-
Not qualified /Not appeared in APICET-2022	Rs.1600/-

**Sd/- Competent Authority  
APICET-2022 (Admissions)**