



VIKRAMA SIMHAPURI UNIVERSITY
NELLORE – 524 324

Dr.K. Suneetha
Registrar(i/c)

registrar@vsu.ac.in

No.VSU/CDC/Affiliation Notification/2025-26

Dated 03.07.2025

AFFILIATION NOTIFICATION

I am by direction of the Vice-Chancellor orders dated:03-07-2025 inform you that Vikrama Simhapuri University, Nellore invites Online Application from its Degree, Education, Physical Education, Law, MCA/MBA colleges for renewal of Provisional Affiliation / Permanent Affiliation for the Academic Year 2025-26.

AP Centre for Financial Systems & Services (APCFSS) is providing online application support for affiliation and for this service APCFSS is charging Rs. 2000 + GST 18% per college per Academic Year towards User Charges.

In this connection, all affiliated Degree, Education, Physical Education, Law, MCA/MBA Colleges needs to submit Online Application at <https://affiliation.apcfss.in>. After submission of Online Application, every affiliated college should submit the Downloaded copy of Online Application with supporting documents along with Challans of Affiliation Fee and Inspection Fee paid in the following University account.

S. No	Name of the Bank	Branch	Account Number	IFSC Code
1	State Bank of India	VSU Campus	39656913824	SBIN0061820

Process of Affiliation

Step 1	Issuing of Affiliation Notification
Step 2	Submission of Affiliation Application at https://affiliation.apcfss.in . After successful submission colleges should submit Hard Copy of the Application along the Supporting documents
Step 3	Appointment of Facts Finding Committee for Affiliations(FFCA) to visit Colleges for Verification Facilities and Documents
Step 4	FFCA submits the Inspection Report in Online during the Inspection Process
Step 5	Scrutiny Committee to review Inspection Reports submitted by FFCAs and prepares recommendations to place before Executive Council for approval
Step 6	Generation and Issuance of Affiliation Orders after Executive Council approval
Step 7	Receiving any Grievances with regard to Affiliation

Fee Particulars:

S.No.	Name of the Course	Inspection Fee (Rs)	Affiliation Fee (Rs)	Total Fee Amount Rs.
1	Degree Colleges			
	a. UG Programmes: for Extension of Provisional/ Permanent Affiliation for the existing UG Programmes per academic year	24000	36000	60000
	b. PG Programmes for Extension of Provisional Affiliation-per academic year and per each program	12000	30000	42000
	c. UG New Programmes: for Provisional Affiliation for New Programmes/ New Combinations/ Additional Sections	24000	36000	60000
	d. PG New Programmes: for Provisional Affiliation for New Programmes/ New Combinations/ Additional Sections	12000	30000	42000
2	Education, Physical Education Colleges			
	Education, Physical Education Programmes: For Extension of Temporary Affiliation – per academic year and per each programme	12000	24000	36000
3	MBA/MCA Colleges			
	MBA / MCA Programme: for Extension of Temporary Affiliation – per academic year and per each programme	24000	36000	60000
4	Law Colleges			
	Law Programme: For Extension of Temporary Affiliation – per academic year and per each programme	24000	36000	60000

As per the directions from the APSCHE, from this Academic Year 2025-26 onwards GST is not collecting from the affiliated colleges on the above fees. Colleges will be informed to pay the required fee as per the particulars given above through a Challan A/c No. 39656913824, Affiliation Account, SBI, V.S. University Branch which is enclosed. Collection of GST will be as per the directions of APSCHE from time to time.

Affiliation Process Schedule

Issuance of Notification	04-07-2025
Submission of Online Applications	04-07-2025
Last Date for Submission of Online Applications	11-07-2025
Last Date for Submission of Downloaded Copy of Online Affiliation Application to the “ Dean, CDC Office, Vikrama Simhapuri University, Nellore ” with supporting documents along with Challans of Affiliation Fee and Inspection Fee paid	12-07-2025
FFCA visiting to the Colleges	14-07-2025

The Principals / Correspondents should submit the following mandatory documents to the University which are submitted through APCFSS web portal

1. Downloaded Copy of Online Affiliation Application
2. First Permission Orders from APSCHE/AICTE/NCTE/BCI/PCI as per applicability
3. First Affiliation Orders from University
4. 2025-2026 Permission Orders from APSCHE/AICTE/NCTE/BCI/PCI as per applicability
5. 2024-2025 Affiliation Orders from University
6. Challan of “Affiliation Fee and Inspection Fee” paid
7. Land & Building Registration Documents (Lease / Own)
8. FDR
9. Corpus Fund (if applicable)
10. Extension of Approval (EoA), (if, applicable)
11. Teaching and Non – Teaching Staff particulars with Qualifications, Aadhar Numbers and Phone Numbers
12. Valid Fire Safety Certificate
13. Valid Sanitary Certificate
14. Valid Structural Soundness Certificate
15. No Due Certificate from the University

All the Correspondent/ Secretary, Principals of concerned colleges are informed to take necessary steps in completion of affiliation process.


REGISTRAR 3/7/25

Copy to the Correspondent/ Secretary, Principals of Affiliated Colleges under the jurisdiction of
Vikrama Simhapuri University, Nellore

Copy to Deputy Registrar, Accounts & Finance for information

Copy to PA, O/o of the Vice-Chancellor

Copy to PA, O/o of the Registrar

Copy to Press

Copy to file

UNIVERSITY COPY	COLLEGE COPY	BANK COPY																																																																																																																																																
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